



M·J·Murdock
Charitable Trust

www.MURDOCK-TRUST.org

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Organization Name _____

Date _____

SAMPLE YEAR 3 PROGRESS REPORTING BUDGET—PROGRAM PROJECT

Murdock Income	\$112,000	First Year Match Income		Second Year Match Income	
Murdock Expenditures (to date)	\$71,638	ABC Foundation	\$7,000	Community Foundation 1	\$3,000
Unexpended Balance	\$40,362	123 Foundation	\$15,000	Community Foundation 2	\$10,000
		Community Foundation 1	\$1,000	24/7 Foundation	\$1,000
		Community Foundation 2	\$10,000	WWW Foundation	\$11,500
		XYZ Foundation	\$10,000	Foundation 100	\$2,000
		Corporate Foundation	\$10,000	Private Foundation	\$5,000
		Total	\$53,000	Total	\$32,500

EXPENSE	Year 1			Year 2			Year 3		
	Budget	Request	Expended	Budget	Request	Expended	Budget	Request	Expended
Community Development									
Rent	\$3,600	\$3,600		\$4,320	\$2,412		\$4,320	\$1,616	\$2,913
Equipment – computer/phone/printer	\$1,750	\$1,750							
Telephone/Internet service	\$750	\$750		\$750	\$502		\$750	\$336	\$1,177
Utilities	\$500	\$500		\$500	\$335		\$500	\$224	
Office supplies						\$120			\$25
Development Coordinator Salary	\$33,390	\$33,390		\$41,270	\$27,651		\$42,508	\$14,453	\$4,954
Training				\$2,000	\$2,000		\$2,000	\$1,000	
Travel	\$3,400	\$1,574	\$2,307	\$2,200	\$813	\$496	\$2,578	\$707	
Facilitator	\$3,000	\$3,000					\$500	\$500	
Meetings/outreach	\$1,930	\$1,830	\$115	\$1,000	\$1,000		\$1,000	\$666	
Builders Exchange									
Curriculum development				\$1,800	\$1,800		\$1,800	\$1,200	\$4,206
Stipends	\$8,000	\$8,000	\$11,560	\$12,000	\$8,040	\$12,800	\$16,000	\$5,440	
Instructor									\$6,166
Travel			\$205						\$6,917
Meetings/outreach									
Materials for training			\$34			\$29			\$2,037

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Builders Initiative									
Curriculum development				\$1,800	\$1,800				\$3,039
Contract labor	\$6,000	\$6,000		\$10,000	\$6,700	\$4,864	\$10,000	\$4,489	\$1,025
Meetings/outreach			\$41			\$156			\$41
Materials for training	\$2,500	\$2,500		\$3,000	\$2,010	\$364	\$4,000	\$1,360	
Travel			\$898			\$5,150			
Totals	\$64,820	\$62,894	\$15,160	\$80,640	\$55,063	\$23,979	\$85,956	\$31,991	\$32,500

